

BUSINESS (SHORT STAY) VISA CHECKLIST (SUBCLASS 456)

Name of Applicant:	Date Lodged:	
	Date of Birth:	
Mandatory Requirements:		
<input type="checkbox"/> Form: 456	<input type="checkbox"/> Fee: Tk 5,550.00	
(Note: Form must be signed by parent(s) or guardian if applicant is under 16)		
Submitted	Not Submitted	
<input type="checkbox"/>	<input type="checkbox"/>	Current and previous passport(s) for each person included in the application. (Please include 2 certified copies of inside cover and pages 1-5 of current passport)
<input type="checkbox"/>	<input type="checkbox"/>	1 passport size photograph taken in the last 6 months for each person included in the application
<input type="checkbox"/>	<input type="checkbox"/>	(Applicants aged over 70 years, and applicants of any age intending to visit a hospital, medical facilities or primary school will be required to undergo a health examination and/or chest x-ray) Please submit 2 extra passport photographs for each person
<input type="checkbox"/>	<input type="checkbox"/>	Completed " Details of Relatives " form
<input type="checkbox"/>	<input type="checkbox"/>	(If you are employed) Letter from your employer , stating your position, length of service and confirming your intended role in conducting business in Australia. (ref q.15)
<input type="checkbox"/>	<input type="checkbox"/>	(If you manage your own business) Certified copies of Company documents** such as trade licence, TIN certificate, company memoranda and current bank statements. (ref q.15)
<input type="checkbox"/>	<input type="checkbox"/>	Evidence of your proposed business activity in Australia (for example, letter of invitation from an Australian company, conference registration details, employment contract) (ref q.16)
<input type="checkbox"/>	<input type="checkbox"/>	Evidence that you have adequate funds for your personal support during your stay in Australia (original bank statements covering at least the last 3 months' transactions, fixed deposits, <i>sanchay patra</i> - not a solvency letter from the bank). (Note: <i>Original</i> local bank statements will not be returned to you.)
<input type="checkbox"/>	<input type="checkbox"/>	Details of previous contact or business with Australian business people or organisations.
<input type="checkbox"/>	<input type="checkbox"/>	If your visit is supported by relatives or friends, in Australia, a declaration from the relative or friend stating what support they are providing and evidence of their financial ability to do so (bank statements, term deposits).
<input type="checkbox"/>	<input type="checkbox"/>	Any child under 18 years who is included in the application and who is travelling without either one or both parents, must provide an affidavit or completed Form 1229 from the non-travelling parent(s) giving consent for the child's travel to Australia.
<input type="checkbox"/>	<input type="checkbox"/>	Evidence of travel arrangements (if applicable, any accommodation arrangements)
<input type="checkbox"/>	<input type="checkbox"/>	Other/Comment:
Staff Name:		Date:

**** PLEASE NOTE: ALL ORIGINAL COMPANY DOCUMENTS MUST BE PRESENTED TO THE AUSTRALIAN HIGH COMMISSION AT TIME OF INTERVIEW**

THIS IS NOT AN AUSTRALIAN GOVERNMENT FORM